**In honor of the first annual Potter County Government Day, students from area High**

**Schools, along with their sponsors, were in attendance for Commissioners’ Court.**

**Commissioner Murguia introduced the students sitting among the Commissioners’ Court.**

**1. APPROVAL OF MINUTES**: Approval of the minutes from the April 8th, 2013, Potter County Commissioners’ Court meeting.

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MOTION was made by Commissioner Murguia: I make a motion that we accept the minutes as presented.

SECOND was made by Judge Ware.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

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**2. POTTER COUNTY GOVERNMENT DAY**: To recognize the following:

a. Local area high school students and sponsors for their participation in the first annual Potter County Government Day;

b. Potter County Social Committee for their efforts in making Government Day possible. [Murguia, Kelly]

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**a.** Local area High School students and sponsors were so recognized.

See Documentation

**b.** The Potter County Social Committee was so recognized. A Certificate of Appreciation was presented by Commissioners’ Court. See Documentation

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**3. BUDGET AMENDMENTS:** To consider and act upon budget amendments for the current budget year and to take any action necessary. [Hood]

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MOTION was made by Commissioner Kelly: I so move.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote. See Documentation

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**4. VOUCHERS**: To consider and act upon the approval of the payment of vouchers processed by the County Auditor’s office for the period of April 4th, 2013, through April 17th, 2013. [Hood]

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Commissioner Vaughn, Judge Pro Tem, referenced Vouchers checks Nos. 148000-148293 and wire transfers 187-194, with the amendment item of $5000.00, in the total amount of $2,189,760.93.

MOTION was made by Commissioner Church: I move that we pay the Vouchers.

SECOND for discussion was made by Judge Ware.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote. See Documentation

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**5. TREASURER’S REPORTS**: To consider and act upon the following:

a. approval of the 2013 investment policy;

b. to recognize the Monthly Treasurer’s Report;

c. to recognize the Quarterly Investment Report. [Jennings]

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Leann Jennings, Treasurer, gave a report to Commissioners’ Court.

**a.** MOTION was made by Commissioner Kelly: I would move that we approve the investment

policy for Potter County.

SECOND was made by Judge Ware.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote. See Documentation

**b.** Monthly Treasurer’s Report was so recognized. See Documentation

**c.** Quarterly Investment Report was so recognized. See Documentation

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**6. INSURANCE REPORT**: To recognize the insurance report. [Holland]

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Kay Holland, Human Resources Director, gave insurance report to Commissioners’ Court.

Insurance Report was so recognized. See Documentation

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**7. GROUP HEALTH INSURANCE CLAIMS COMPARISON:** To hear a report on the Group Health Insurance claims comparison through March 2013 and take any action necessary. [Holland]

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Group Health Insurance Claim Comparison report was given by Kay Holland, Human Resources Director. See Documentation

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**8. POTTER-RANDALL COUNTY EMERGENCY COMMUNICATION DISTRICT:** To consider and act upon a request from Greg Green from Potter-Randall County Emergency Communications District to install an antenna on the tower located atop the Santa Fe Building. [Green, Head]

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Greg Green, Executive Director Potter-Randall County Emergency Communications District, presented request to Commissioners’ Court.

MOTION was made by Commissioner Church: I move that we approve the installation of the

9-1-1 antenna tower on the Santa Fe Building.

SECOND was made by Judge Ware.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote. See Documentation

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**9. VEHICLE TRANSFER:** To consider and act upon transferring a 2002 Ford Crown Victoria (PC#15827) to the Information Technology Department to replace a 2004 Ford Expedition (PC#16540). [Harder, Davis]

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MOTION was made by Commissioner Kelly: I make a motion to approve the transfer.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

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**10. VEHICLE PURCHASE:** To consider and act upon authorizing the Purchasing Department to purchase a used replacement vehicle for the County Attorney’s office and make any needed budget transfers. [Kemp, Harder]

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MOTION was made by Commissioner Kelly: I so move.

SECOND was made by Judge Ware.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

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**11. 2013-2014 BUDGET:** To approve the calendar for preparation, review and adopting the 2013-2014 budget. [Hood]

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MOTION was made by Commissioner Church: I would move that we approve the calendar with the August dates for our work session. (August 5-8)

SECOND was made by Judge Ware:

AYES: Commissioners Kelly, Church, Vaughn and Judge Ware.

NOES: Commissioner Murguia.

Motion carried by 4-1 vote. See Documentation

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**12. POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]

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Potter County Projects report was given by Mike Head, Facilities Maintenance Director.

See Documentation

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**13. POTTER COUNTY TWEETS**: To hear a report on incoming questions sent to #PotterCountyTX via Twitter by area high school students during Potter County Government Day. [Murguia, Gooch]

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Questions were read to Commissioners’ Court by Joey Gooch, Information Technology. Answers were given by Commissioners’ Court, Elected Officials, and Department Heads. See Documentation

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**14. EMPLOYMENT ITEMS**: To consider and act upon the following employment item:

**A. ROAD & BRIDGE:** The employment of Jerry Paul Miller, summer mower, effective 4/15/13. See Documentation

**B. ROAD & BRIDGE:** The employment of Adam Prado, summer mower, effective 4/15/13. See Documentation

**C. ROAD & BRIDGE:** The employment of Dakota Ratliff, summer mower, effective 4/15/13. See Documentation

**D. ROAD & BRIDGE:** The employment of Stephen Morris, Maintenance Tech I, effective 5/1/13. See Documentation

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**A, B, C.** MOTION was made by Commissioner Vaughn: I move to approve.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

**D.** MOTION was made by Commissioner Church: I move that we approve Item D.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Church, Vaughn.

NOES: Commissioner Murguia and Judge Ware.

Motion carried by 3-2 vote. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**15. EXECUTIVE SESSION-PENDING LITIGATION:**

a. To hold an executive session to consult with the county attorney regarding the settlement of liquidated damage and retainage claims with Journeyman Construction on the Potter County Courthouse project, pursuant to Texas Government Code, Section 551.071 allowing a governmental body to conduct a private consultation with its attorney about a settlement offer.

b. To take any action appropriate after the executive session.

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Commissioners’ Court went into Executive Session at 10:55 a.m. and returned to Open Session at 11:10 a.m. No action was taken in Executive Session.

No action was taken in Open Court.

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**16. JAIL REPORT**: To hear a report on the Potter County Detention Center and to take any action necessary.

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Jail population of 447 was given by Commissioner Vaughn, Judge Pro Tem.

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**17. COUNTY INSURANCE ITEMS**: To consider and act upon any insurance claims, accidents, etc. against the county.

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No insurance items were presented.

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**18.** **EXECUTIVE SESSION**: To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

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No additional Executive Session was held.

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**19. AGENDA ITEMS**: To receive agenda items for the next Commissioners’ Court.

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No agenda items were presented.

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Commissioner Vaughn, Judge Pro Tem, adjourned the Potter County Commissioner=s Court until 9:00 a.m., Monday, May 13, 2013, in the Potter County Commissioners= Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

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I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners’ Court of Potter County.

Signed this the 22nd day of April, 2013.

Julie Smith, Potter County Clerk

By: Stephnie Menke , Deputy